

# TOILET TRAINING



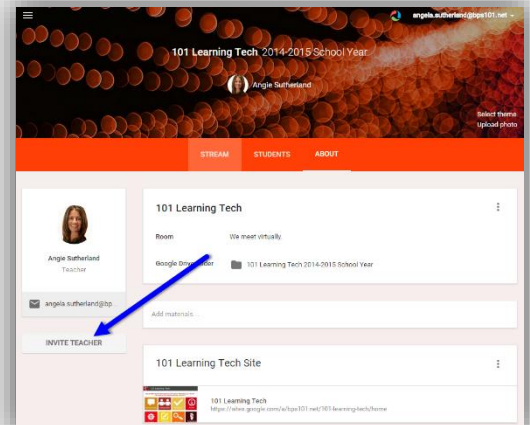
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## Did you know...

You can now have multiple teachers in a class in Google Classroom and create draft assignments and announcements?

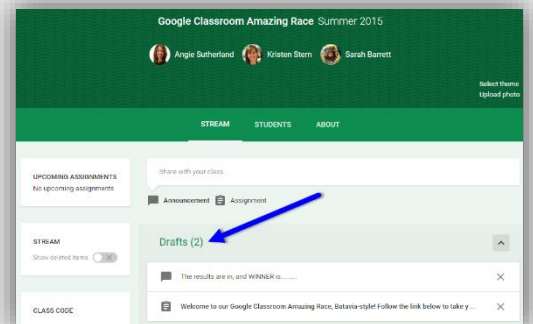
### You can invite co-teachers from the About page.

- Added teachers receive an email invitation, and the About page is updated to show the names of invited teachers in gray.
- Students can't see the teacher in the class until the invitation is accepted.
- Co-teachers have the same privileges as the original teacher with the exception of the ability to delete the class or remove a teacher.



### You can draft an assignment in your class stream, and save the draft for assigning at a later date.

- As you type in the assignment form, your text is saved.
- Click Assign and from the drop-down list, select "Save draft."
- You can access your draft assignment to continue editing or to post it, in "Saved Drafts" in the class stream.



### Too much to remember?

All 'Toilet Trainings' & 'Tech Tip Videos' are archived at [InstructionalTech101.weebly.com](http://InstructionalTech101.weebly.com)  
OR use your smartphone to read the QR Code. (i-nigma is a reliable QR reader app)